Province of the
EASTERN CAPE
REPUBLIC OF SOUTH AFRICA

EASTERN CAPE PROVINCIAL TREASURY

DIRECTOR: INFRASTRUCTURE MONITORING

Salary Package R1 073 187 Per annum all inclusive (Level 13)
(Ref: PT 01/09/2022) Bhisho

Purpose: To promote optimal Financial Resource Allocation, Monitor and report on the financial and non financial performance oversee the analysis and monitor the implementation of strategic objectives and APPs.

Minimum Requirements: Degree (NQF level 7 as recognised by SAQA) in Accounting / Economics / Built Environment coupled with 7 years' experience in Financial Management / Business Management environment / Built environment, at least five (5) years' experience in a middle/senior management position (Deputy Director Level) on infrastructure.

KPA's: MANAGE INSTITUTIONALISATION OF MONITORING SYSTEM FOR FINANCIAL AND PERFORMANCE INDICATORS RELATED TO INFRASTRUCTURE; Integrated Portfolio Management Plans**.** Manage and Coordinate alignment in terms of Provincial Infrastructure Monitoring across sectors and spheres of Government manage and monitor the Coordination on the implementation of unified IDMS norms and Standards including the project gateway system. Manage and Coordinate the Development and monitoring the implementation of the provincial infrastructure framework. Manage and Coordinate the credibility of Service Plans, U-AMPS and C-AMP, departmental construction procurement strategies, IPMP and IPIPs in terms of value for money, financial credibility and compliance. Coordinate the inputs into the development, implementation and monitoring of a customised and institutionalised infrastructure monitoring system for Provincial Departments. Manage and monitor the implementation of inputs made into SDA compliance with Provincial IDMS requirements. Facilitate and provide input into the capacitation strategies developed and implemented based on findings. Manage, Coordinate and Monitor the inputs in respect of the alignment of IDPs with Provincial Infrastructure Plans. MANAGE THE MONITORING AND **REPORTING ON OVER / UNDER SPENDING FOR INFRASTRUCTURE PROJECT IMPLEMENTATION BY PROVINCIAL DEPARTMENTS AND PUBLIC ENTITIES;** Infrastructure Budget and Expenditure Performance Report. Manage Co-ordinate, monitor and review the infrastructure committed budget proposals in terms of norms and standards, affordability, provincial goals, life cycle costing and maintenance plans. Monitor that infrastructure projects are managed efficiently effectively, economically and equitably. Monitor that the Implementing Agents comply with the PFMA, IDMS, DORA and PIDF requirements. Coordinate and review the submission of regular consolidated reports to all relevant stakeholders on progress made with infrastructure planning, spending and implementation of infrastructure projects. Manage the performance of infrastructure units within sector departments and make recommendations on capacitation requirements. **MONITOR SPENDING FOR INFRASTRUCTURE PROJECTS OF PROVINCIAL DEPARTMENTS IN TERMS OF VALUE FOR MONEY CONSIDERATIONS;** Number of Infrastructure facilities delivered within time, cost and quality (Infrastructure Reporting Model). Monitor departmental infrastructure projects to determine if they are planned in line with norms and standards requirements. Manage and coordinate that the infrastructure site visit take place to investigate elements of value for money (e.g. payments are compared against physical progress made with infrastructure project implementation, strategic brief information and submit reports). Manage and coordinate that the project information from the site visits is updated into the GIS system. Manage and coordinate continuous research in terms of seeking best practice, implementation and monitoring of current performance to determine methods to improve the delivery of infrastructure. **MANAGE AREA OF RESPONSIBILITY;** Supervise and co-ordinate the effective and efficient running and management of the Unit. Develop and implement service delivery improvement programmes. Develop and supervise the implementation of the Unit's Annual Operational Plans. Monitor and report on the implementation thereof monthly, quarterly and annually. Ensure that performance agreements and development plans are developed and implemented for all staff in the Unit within set timeframes. Ensure that staff performance is managed on a daily basis and that Performance Assessments of all employees in area of responsibility are done timeously and within agreed timeframes. Ensure that vacancies are filled timeously and that the Recruitment, Selection and Placement of staff is according to laid down policy and procedure. Ensure the implementation and management of Risk, Finance

and supply-chain Management protocols and prescripts in area of responsibility) **IMPLEMENT AND MANAGE RISK, FINANCE AND SUPPLY-CHAIN MANAGEMENT PROTOCOLS AND PRESCRIPTS IN AREA OF RESPONSIBILITY**; Identify and manage risks in area of responsibility. Ensure timely budgeting, monitoring, variance analysis and reporting. Ensure that Procurement Planning takes place, that specifications are developed timeously and that there is compliance with supply chain prescripts. Ensure the Unit's assets are managed, maintained and kept safely. Weigh up financial implications of propositions and align expenditure to cash flow projections.

Skills and Competencies: In depth understanding of legislative framework, that governs the Public Service. Knowledge & application of PFMA & DoRA. Knowledge of Risk management policies and practices Strategic Capability and Leadership. Programme and Project Management. Contract Management including constructor Procurement. Budget and Financial Management. Change Management. Knowledge Management. Project Management. Information Management. Service Delivery Innovation. Problem Solving and Analysis. People Management and Empowerment. Client Orientation and Customer Focus. Communication (verbal & written). Computer Literacy. Statistical and data analysis skills.

DEPUTY DIRECTOR: FORENSIC AUDIT COORDINATION

Salary Package: R744 255 per annum (Level 11) all inclusive
(Ref: PT 02 /09/2022) Bhisho

Purpose: Render support in the execution of Forensic Audits to Provincial Departments, Provincial Entities and Municipalities.

Minimum Requirements: National Senior Certificate, A Three Year Degree (NQF level 7 as recognised by SAQA) in Commerce / Financial Accounting / Financial Management / Criminal law / Investigation or any other financial related field. Qualified Certified Fraud Examiner (CFE) or Forensic Practitioner (FP)SA). Mminimum 5 years' experience in investigation/audit environment of which 3 years should be at a level of Assistant Director. Registered with a Professional accounting/ law or investigation Association or Professional Body will be an added advantage.

KPA's: RENDER SUPPORT TO THE FORENSIC AUDIT STRATEGY OF DEPARTMENTS: Give input into the development, planning, implementing and driving of the Forensic Audit Strategy in response to the Provincial strategy. **PROVIDE FORENSIC SUPPORT AND CAPACITY BUILDING TO PROVINCIAL GOVERNMENT INSTITUTIONS:** Coordinate, plan and conduct forensic investigations, report findings and system improvements to stakeholders and follow-up on progress of implementation of systemic recommendations. Participate and assist in establishing and maintaining collaborations with various government institutions and law enforcement agencies. **RENDER SUPPORT IN ENSURING COMPLIANCE TO REGULATORY FRAMEWORKS WITHIN THE PROVINCE:** Assist the Director to ensure compliance with the relevant regulatory frameworks (PFMA, MFMA, Constitution, POCA/PRECCA et al) by coordinating and being involved in awareness campaigns. Provide input into drafting the frameworks. **MONITOR DEPARTMENTS FORENSIC CAPACITY IF AVAILABLE:** Monitor Forensic Auditing functions, ensuring effective identification of needs, requirements, measurements, reporting and communication in departments. Identify and implement ways to address those needs to uplift forensic capacity and skills.
Manage area of responsibility: Maintain high standards by ensuring that the unit produces excellent work in terms of quality, quantity and timeliness. Independently create an environment of motivation and control. Personal performance agreements, workplans and personal development plans (PDP's) to be contracted and implemented in a timely manner. Ensure that assets are managed, maintained and safeguarded.

Skills and Competencies: Theory and practice of conducting forensic investigations. Knowledge and application of the Public Finance Management Act and other applicable Public Sector Legislation. In depth knowledge of forensic investigation legislation for Investigating, Monitoring and Reporting. Applying Technology, Communication and Information Management, Continuous Improvement, Citizen Focus and Responsiveness, Impact and Influence, Planning and Organising, Problem Solving and Decision Making, Project Management, Team Leadership, Computer Literate in MS Office and Good Communication, presentation and writing Skills. Willingness to travel and Driver's License.

ASSISTANT DIRECTOR: MUNICIPAL SCM & FINANCIAL ASSET MANAGEMENT: AMATHOLE DISTRICT

Salary Notch: R382 245 per Annum (Level 09)
(Ref: PT 03/09/2022) East London

Purpose: To provide hands-no support on compliance with the Financial Management & Annu8l Reporting Frameworks, Supply Chain Management issues in municipalities.

Minimum Requirements: National Senior Certificate and a Degree (NQF level 7 as recognised by SAQA) in Financial Management / Financial Accounting coupled with Minimum of 3 years' work experience in Finance at an officer (Level 7 or higher). Previous experience in monitoring or working in municipal environment is essential.

KPA's: RENDER SUPPORT IN IMPROVING THE UNDERSTANDING ON THE TECHNICAL APPLICATION OF ACCOUNTING STANDARDS AND FINANCIAL REPORTING WITHIN MUNICIPALITIES AS REQUIRED BY THE MUNICIPAL FINANCE MANAGEMENT ACT; Conduct an assessment on AGSA reports to determine common issues of concerns for municipalities on accounting and also identify emerging risk on the GRAP Reporting Framework and report to Deputy Director as input for training plan to be rolled out to municipalities to improve compliance. Collate all the accounting queries / issues raised on the helpdesk and conduct research to improve quality of financial reporting on GRAP by municipalities and submit inputs to the Deputy Director. Conduct a high level review of AFS, Audit File and assess the Audit Action Plans of municipalities and submit reports to the Deputy Director with recommendations to improve quality and timeliness on the submission of AFS by municipalities as required by the MFMA. Assist in investigating areas of concern with regard to municipal financial health which might affect the going concern of municipalities and provide report to the Deputy Director. Prepare, analyse and report progress on SCOA implementation within timelines and its financial impact to assist on compliance with SCOA Regulations. PROVIDE **PRACTICAL ASSISTANCE AND CONTROL MECHANISM ON ISSUES OF COMPLIANCE TO SUPPLY CHAIN MANAGEMENT (SCM) ASSET MANAGEMENT (AM):** Assist in the analytical assessment framework for SCM and AM Standard Operating Procedures against the legislative, policy frameworks to improve compliance within municipalities and provide report. Prepare a report for the Deputy Director with recommendation to improve MFMA compliance for the assessment conducted on SCM and AM policies against the legislated framework. Collate all the SCM & AM queries / issues raised on the helpdesk and conduct research to improve compliance by municipalities and submit inputs to the Deputy Director. Conduct an assessment of AGSA reports to determine common issues of concerns for municipalities on SCM and AM and also identify emerging risk on the legislative frameworks/policies and report to Deputy Director as input on the training plan to be rolled out to municipalities to improve MFMA compliance; Provide report to the Deputy Director on the assessment of E-Procurement System and provide recommendations on improving integrity of data. Assist in assessing the alignment of Service Delivery Budget Implementation Plans with Procurement Plans & Infrastructure Plans during municipal budget assessment and provide report to the Deputy Director on the recommendations to improve compliance with the MFMA. **MANAGE AREA OF RESPONSIBILITY;** Review supply chain performance and make recommendations to improve the efficiency and effectiveness of the supply chain management. Report on supply chain management information as required by internal and external stakeholders. Maintain high standards by ensuring that the team / section produces excellent work in terms of quality/quantity and timeliness. Resolve problems of motivation and control with minimum guidance from manager. Delegate functions to staff based on individual potential provide the necessary guidance and support and afford staff adequate training and development opportunities. Ensure timeously development and implementation of Work Plans and Personal Development Plans (PDP's) for all subordinates. Manage daily employee performance and ensure timely Performance Assessments of all subordinates. Ensure the implementation and management of Risk, Finance and supply-chain Management protocols and prescripts in area of responsibility. Ensure management, maintenance and safekeeping of assets. **ENSURE THE MANAGEMENT OF ASSETS IN THE AREA OF RESPONSIBILITY;** Ensures that assets are managed, maintained and kept safely.

Skills and Competencies: In-depth understanding of legislative framework that governs the Public Service. Departmental policies and procedures. Supply Chain Management policies and practices. Asset Management policies and practices. Risk Management policies and practices. Investment and cash management. Project Management. Budget and Financial Management. Change Management. Knowledge Management. Information Management. Service Delivery Innovation. Problem Solving and Analysis. People Management and Empowerment. Client Orientation and Customer Focus. Communication (verbal & written). Computer Literacy. Team work.

ASSISTANT DIRECTOR: MUNICIPAL SCM & FINANCIAL ASSET MANAGEMENT: OR TAMBO DISTRICT

Salary Notch: R382 245 per Annum (Level 09)
(Ref: PT 04/09/2022) Mthatha

Purpose: To provide hands-no support on compliance with the Financial Management & Annu8l Reporting Frameworks, Supply Chain Management issues in municipalities.

Minimum Requirements: National Senior Certificate and a Degree (NQF level 7 as recognised by SAQA) in Financial Management / Financial Accounting coupled with Minimum of 3 years' work experience in Finance at an officer (Level 7 or higher). Previous experience in monitoring or working in municipal environment is essential.

KPA's: RENDER SUPPORT IN IMPROVING THE UNDERSTANDING ON THE TECHNICAL APPLICATION OF ACCOUNTING STANDARDS AND FINANCIAL REPORTING WITHIN MUNICIPALITIES AS REQUIRED BY THE MUNICIPAL FINANCE MANAGEMENT ACT; Conduct an assessment on AGSA reports to determine common issues of concerns for municipalities on accounting and also identify emerging risk on the GRAP Reporting Framework and report to Deputy Director as input for training plan to be rolled out to municipalities to improve compliance. Collate all the accounting queries / issues raised on the helpdesk and conduct research to improve quality of financial reporting on GRAP by municipalities and submit inputs to the Deputy Director. Conduct a high level review of AFS, Audit File and assess the Audit Action Plans of municipalities and submit reports to the Deputy Director with recommendations to improve quality and timeliness on the submission of AFS by municipalities as required by the MFMA. Assist in investigating areas of concern with regard to municipal financial health which might affect the going concern of municipalities and provide report to the Deputy Director. Prepare, analyse and report progress on SCOA implementation within timelines and its financial impact to assist on compliance with SCOA Regulations. PROVIDE **PRACTICAL ASSISTANCE AND CONTROL MECHANISM ON ISSUES OF COMPLIANCE TO SUPPLY CHAIN MANAGEMENT (SCM) ASSET MANAGEMENT (AM):** Assist in the analytical assessment framework for SCM and AM Standard Operating Procedures against the legislative, policy frameworks to improve compliance within municipalities and provide report. Prepare a report for the Deputy Director with recommendation to improve MFMA compliance for the assessment conducted on SCM and AM policies against the legislated framework. Collate all the SCM & AM queries / issues raised on the helpdesk and conduct research to improve compliance by municipalities and submit inputs to the Deputy Director. Conduct an assessment of AGSA reports to determine common issues of concerns for municipalities on SCM and AM and also identify emerging risk on the legislative frameworks/policies and report to Deputy Director as input on the training plan to be rolled out to municipalities to improve MFMA compliance; Provide report to the Deputy Director on the assessment of E-Procurement System and provide recommendations on improving integrity of data. Assist in assessing the alignment of Service Delivery Budget Implementation Plans with Procurement Plans & Infrastructure Plans during municipal budget assessment and provide report to the Deputy Director on the recommendations to improve compliance with the MFMA. **MANAGE AREA OF RESPONSIBILITY;** Review supply chain performance and make recommendations to improve the efficiency and effectiveness of the supply chain management. Report on supply chain management information as required by internal and external stakeholders. Maintain high standards by ensuring that the team / section produces excellent work in terms of quality/quantity and timeliness. Resolve problems of motivation and control with minimum guidance from manager. Delegate functions to staff based on individual potential provide the necessary guidance and support and afford staff adequate training and development opportunities. Ensure timeously development and implementation of Work Plans and Personal Development Plans (PDP's) for all subordinates. Manage daily employee performance and ensure timely Performance Assessments of all subordinates. Ensure the implementation and management of Risk, Finance and supply-chain Management protocols and prescripts in area of responsibility. Ensure management, maintenance and safekeeping of assets. **ENSURE THE MANAGEMENT OF ASSETS IN THE AREA OF RESPONSIBILITY;** Ensures that assets are managed, maintained and kept safely.

Skills and Competencies: In-depth understanding of legislative framework that governs the Public Service. Departmental policies and procedures. Supply Chain Management policies and practices. Asset Management policies and practices. Risk Management policies and practices. Investment and cash management. Project Management. Budget and Financial Management. Change Management. Knowledge Management. Information Management. Service Delivery Innovation. Problem Solving and Analysis. People Management and Empowerment. Client Orientation and Customer Focus. Communication (verbal & written). Computer Literacy. Team work.

ASSISTANT DIRECTOR: TRANSVERSAL INTERNAL AUDIT

Salary Notch: R382 245 per Annum (Level 09)

(Ref: PT 05/09/2022) Bhisho

Purpose: To facilitate the implementation of Transversal Internal Audit Services to Provincial Departments and Public Entities.

Minimum Requirements: A Three year Degree (NQF level 7) in Internal Auditing coupled with Minimum of 3 years' work experience in Internal Auditing/ as an Internal Auditor at an officer level (Level 7 or higher). Valid Driver's licence is essential. Any of the following Certifications CIA, PIA, IAT, QAR will be added advantage.

KPA's: RENDER SUPPORT IN MONITORING, ENFORCING AND REPORTING ON THE EFFECTIVE IMPLEMENTATION OF INTERNAL AUDIT STANDARDS; Assist on the reviewal / development of standard internal audit Chatter. Provide guidance on how charters should be developed by internal audit units. Provide inputs to the Internal Audit Strategy and Annual operational audit plans. Render assistance on the development of departments 3 year and 1 year Internal Audit Plans. Analysis whether Provincial Departments recommendations are achievable and correct. Review operational plans and draft progress reports quarterly. **PROMOTE THE IMAGE OF INTERNAL AUDIT IN THE PROVINCE;** Assess the performance of Audit Committees in the province. Draft report on performance of all Internal Audit units and Audit Committees in the province. Provide secretariat duties on the sitting and meetings (Chief Audit Executive Forum and Audit Committee Chairperson F). Provide administrative support on coordinating the induction for Provincial Audit Committee members. Render assistant in the operations of audit committees. **PROVIDE SUPPORT ON THE IMPLEMENTATION OF ICT, SPECIALISED, PERFORMANCE AUDIT SERVICES**; Render support in monitoring the adherence to Audit Improvement Plans. Render advice on the implementation of Quality Assurance Improvement Plans. Conduct Internal Quality Assurance Reviews for Provincial Departments. Coordinate the audit of External Quality Assurance Review. Ensure that Quality Assurance Reports are finalised and reported. Perform Information Communication Technology Audits (ICT Audits) In-house. ICT Audits by service provider. Review inputs on terms of reference for procurement of ICT Audits. Assist in managing the Procurement Contract of service providers. Performance audit specialised. Review inputs on terms of reference for procurement of ICT audits. Assist in managing Procurement Contract of service providers. Ensure audit reports are completed and reported. **FACILITATE THE IMPLEMENTATION OF RECOMMENDATIONS**. Assist department's Internal Audit Units to produce reliable, accurate and factual reports on internal controls. Conduct research on best practice monitoring tools suitable for internal audit functions. Scrutinise and draft recommendations on how audit reports should be structured, presented and well populated. Draft Report on implementation of audit recommendations by departments. **PROVIDE TECHNICAL SUPPORT AND CAPACITY BUILDING IN PROVINCIAL DEPARTMENTS AND ENTITIES;** Render support to Provincial Departments on Internal Audit Activities. Assist in identifying Internal Audit training in respect of Internal Audit matters. Coordinate training on internal audit matters, policies and procedures. Assist in facilitating the workshop on service delivery performance areas in the province.

Skills and Competencies: Sound knowledge of current internal audit standards and methodology. Departmental Policies and Procedures. Budget Preparation, Monitoring and Reporting. Document Management. Applied Strategic Thinking. Applying Technology. Budgeting and Financial Management. Communication and Information Management. Continuous Improvement. Citizen Focus and Responsiveness. Developing Others. Diversity Management. Impact and Influence. Managing Interpersonal Conflict and Resolving Problems. Networking and Building Bonds. Planning and Organising. Problem Solving and Decision Making. Project Management. Team Leadership. Presentation. Computer Literacy.

ASSISTANT DIRECTOR: DISPOSAL MANAGEMENT

Salary Notch: R382 245 per Annum (Level 09)
(Ref: PT 06/09 /2022)

(PLEASE NOTE THAT THIS IS A RE-ADVERTISMENT, CANDIDATES WHO HAVE APPLIED PREVIOUSLY NEED TO RE-APPLY).

Purpose: Tender disposal management services in the department

Minimum Requirements: Degree (NQF Level 7 as recognised by SAQA) in Logistics Management / B.Com in Accounting / Financial Management or any other related field coupled with a Minimum 3 years in Supply Chain Management / Procurement / Logistics at an officer (Level 7 or higher).

KPA's: RENDER SUPPORT IN THE DEVELOPMENT PF DISPOSAL POLICY AND STRATEGY: Review disposal policies, strategy and procedure for the department. Research best practice with regard to disposal policies. Draft recommendations of improvements. Circulate disposal strategy to internal stakeholders for input. Facilitate implementation of disposal policy. **DEVELOP AND MAINTAIN ACCURATE REDUNDANT MATERIAL DATABASE.** Collate and verify list of redundant material to ensure accuracy. Monitor and update the database on a monthly basis. Report on redundant material and the value of the redundant material. **FACILITATE EXECUTION OF THE DISPOSAL PROCESS:** Identify assets that are due for disposal / donation. Request approval for the disposal / donation of assets. Facilitate implementation of disposal process / donate assets.

Skills and Competencies: Legislative Environment, Movable Asset Acquisition, Internal and External Transfers, Physical Verification, Disposal Maintenance, Safeguarding, Theft and Losses. System Maintenance. Reconciliation, Reporting. LOGIS & BAS Financial Systems. Decision Making. Analytical Thinking. Project Management. Organising and Planning. Communication Skills (verbal & written). Computer Literate. People Management.

ADMIN OFFICER: FIXED TERM OF 12 MONTHS CONTRACT: MANAGEMENT OF MEDICO LEGAL CLAIMS PROJECT AND OTHER INTERVENTIONS

Salary Notch: R261 372 per annum (Level 7)
(Ref: PT 07/09/2022) Bhisho

THIS POST IS EARMARKED FOR A PERSON WITH DISABILITY

Purpose: To support the management of the Medico Legal Claims Project and other interventions as part of implementing interventions in terms of S18 of the PFMA.

Minimum Requirements: National Senior certificate and A Three Year Degree (NQF level 7) or National Diploma (NQF Level 6) in B Comm/ Internal Audit/ Financial Management coupled with Minimum of 2 years' experience in administration.

KPA's: Support on the digitalization of records efforts by capturing and reviewing patient files, court files, etc; update and maintain electronic registers for both the court on patient records; ensure accurate information to support data integrity towards positive audit outcomes (disclosure of contingent liabilities) and enhanced opportunities in collating court evidence. Execute audits in accordance with the audit projects. Report progress on audit projects. Source documents to update patient and court files.

Competency Levels: Excellent self-driven; innovative and well organised individuals; ability to work with little supervision; ability to succeed working under pressure and with large volume of data; high-end communication skills; proficiency in Microsoft Applications (EXCELL, Word, PowerPoint, Outlook); ability to create/design spreadsheets, ability to capture data with high degree of speed and accuracy, ability to review information as well analytical capability to translate data into management information.

APPLICATION INSTRUCTIONS:

NOTE TO ALL APPLICANTS FOTHE TWO DEPTS. ABOVE: Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference, Furthermore, Applicants are only required to submit a Z83 form and a comprehensive CV. Communication from the HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). Note that correspondence will only be conducted with the short-listed candidates. If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.

FOR SMS (SENIOR MANAGEMENT SERVICE) POSTS: Females will be given preference.

In terms of DPSA Directive on compulsory capacity development, mandatory training and minimum entry requirements for members of the Senior Management Level for SMS appointments. It is a requirement for applicants to produce or attach a pre-entry Certificate for entry into the SMS posts and the full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme/

Applicants are advised that from 01 January 2021, a new application for employment (Z83) will be effective. Should an individual wish to apply for a post, he/she will be required to submit the new application for employment which can be downloaded at www.dpsa.gov.za-vacancies. Should an application be received using the incorrect application for employment (Z83), it will not be considered.

Applications received after closing date will not be considered.

ADDITIONAL NOTE: Applicants are encouraged to apply using e-Recruitment system which is available on https://erecruitment.ecotp.gov.za/. The system is available 24/7 and closes at 23:59 on the closing date.

To report technical glitches, for assistance regarding the system, and/or for activation of your profile, send an email to: Theliswa.nkonyile@ectreasury.gov.za (**NB: FOR TECHNICAL GLITCHES ONLY – NO CVs**). eMail with your ID Number, your profile email address, details of the issue. technical support is limited to working hours: (08:00-16:30 Mon-Thursday and 08:00-16:00 on Fri). Should you submit your applications/CVs to: Theliswa.nkonyile@ectreasury.gov.za and not as specified – your application will be regarded as lost and will not be considered. Refer all application related enquiries to the specified contact person.

CLOSING DATE: 07 October 2022

Enquiries: Ms Theliswa Nkonyile 083 875 5707 /Ms B Ndayi 060 5735 574