



Province of the

EASTERN CAPE

PROVINCIAL TREASURY

CALL FOR APPLICATIONS FOR CFO SUPPORT (3 POSITIONS) 2 YEAR CONTRACT CHRIS HANI DISTRICT : (Ref PT 12/05)

SALARY: R716, 034 ALL - INCLUSIVE SALARY PACKAGE p.a.

Senior Management Service (SMS) Packages per annum are including basic salary (60% of package), State's contribution to the Government Employee Pension Fund (13% of basic salary) and a flexible portion. The flexible portion of the package can be structured according to the individual's personal needs).

Key Performance Areas: •Lead and champion financial management reforms towards best practice in Local Government Finance as encapsulated in the Municipal Finance Management Act (MFMA), and other municipal Acts •Provide dynamic leadership to a team of financial management specialists in a district and effective hands-on support to local municipalities in areas of budget preparation and implementation, financial management and reporting, optimal revenue and debt management, efficient expenditure management, risk management, cost-effective procurement systems, effective asset and liability management and the promotion of transparency through the publication of Local Government revenue and expenditure •Expand networks and collaborative effort with other role-players in the district towards promoting intergovernmental relations for effective planning and implementation of financial management that translates into service delivery in municipalities •Provide project management support to a team of financial management specialists including human resource management, planning, risk management and reporting.

Requirements: •Tertiary qualification (NQF level 7) in Financial Management, Public Finance or Local Government Finance with Accounting as a major •Postgraduate qualification and completion of SAICA training programme would be advantageous •An extensive knowledge of public sector finance and related reforms in the areas of budgeting, financial management and reporting, supply chain management, asset and liability management and financial governance, with 5 years experience in a financial management environment including at least 3 years' experience in a middle management position •Willingness to be placed at any municipality in Chris Hani District, as directed by Provincial Treasury.

Personal Attributes: •Self-driven, confident and innovative, with an output or results orientation •Ability to interact at both a strategic and operational level, with the ability to build teams and inspire positive action •Strong research, analytical and writing skills and the ability to succeed in a highly demanding work environment, with attention to detail •Highly computer literate with a proven knowledge of advanced Microsoft Office applications •Coaching, skills development, and mentoring skills •Good understanding of Local Government budgeting and reporting systems.

Note: For employment equity considerations, female candidates are strongly encouraged to apply.

The Eastern Cape Provincial Administration is an equal opportunity affirmative action employer.

APPLICATION INSTRUCTIONS

- Applications must be submitted on the Application for Employment Form (Z83) obtainable from any Public Service Department or go to www.gov.za and should be accompanied by a comprehensive CV, including at least two contactable referees, and certified copies of qualifications, drivers license (where applicable) and Identity Document (with an original certification stamp, Z83 form must be signed by an original signature)
- It is the responsibility of applicants in possession of foreign qualifications to submit evaluated results by the South African Qualification Authority (SAQA).
- The Department of Provincial Treasury welcomes people with disabilities.
- Short listed candidates will be required to undergo competency assessments.
- All short listed candidates will be required to undergo security clearance.
- All the appointments are subject to State Security Agency (SSA) security screening.

Applications can be forwarded through one of the following options:

- Post: The Senior Manager: Human Resources Management, Eastern Cape Provincial Treasury, Private Bag X0029, Bisho, 5605
- Hand Delivery: Human Resources Section, Provincial Treasury, Room No: 3052, 3rd Floor: Tyamzashe Building, Bisho

Failure to submit a comprehensive CV, qualifications and the signed Z83 form will result in the disqualification of the application from the process.

Enquiries can be directed to Ms N.E. Malova at 040 609 5801 / 5521

Closing date: 6 MARCH 2012

**Eastern Cape
Province**