



Province of the

EASTERN CAPE

PROVINCIAL PLANNING AND TREASURY

DEPUTY DIRECTOR: PUBLIC ENTITIES GOVERNANCE UNIT

ALL-INCLUSIVE SALARY PACKAGE OF R495, 603 PER ANNUM

The purpose of this position is to drive public sector reforms and enhance corporate governance and financial management improvement within the public entities sector in line with the current regulatory framework, which seeks to harness the contribution of the sector to government service delivery strategies and economic development.

REQUIREMENTS:

A B.Com degree with Accounting and Auditing as major subjects or a National Diploma in Financial Management. A relevant post graduate qualification will be an added advantage. Good understanding of public sector budgeting techniques, tools and measurement of budgeting performance and the ability to analyze and interpret annual financial statements and annual reports. Experience in public sector financial management and administration. Fair degree of computer literacy and good working knowledge of Microsoft Office applications. Proven verbal and written communication skills, with appropriate experience of 2-3 years in a management environment. Understanding of the PFMA and exposure to corporate governance principles.

Personal Attributes: Self-driven, confident and innovative. Ability to interact at both strategic and operational level. Ability to work in a pressurized environment with attention to detail. Good interpersonal skills. Analytical thinking and problem solving. Effective written and verbal communication. A valid driver's licence and be willing to work outside normal working hours when required.

Key Outputs: Support the design and implementation of a new regulatory and governance framework for public entities in the province. Facilitate the listing and de-listing of public entities in line with the PFMA and regulatory framework. Ensure appropriate corporate governance structures and legislative prescripts are implemented for the sector. Promote sound planning, budgeting, governance and financial management of public entities. Maintain a database of the governance profile of public entities in the province. Review of Corporate and Medium Term Expenditure Framework (MTEF) plans for public entities and participate in the budget process.

APPLICATION INSTRUCTIONS

- Applications must be submitted on the Application for Employment Form (Z83) obtainable from any Public Service Department or go to www.gov.za and should be accompanied by a comprehensive CV, including at least two contactable referees, and certified copies of qualifications, drivers license (where applicable) and Identity Document (with an original certification stamp, Z83 form must be signed by an original signature)
- It is the responsibility of applicants in possession of foreign qualifications to submit evaluated results by the South African Qualification Authority (SAQA).
- The Department of Provincial Planning and Treasury welcomes people with disabilities.
- Females and people with disabilities are encouraged to apply.
- All short listed candidates will be required to undergo security clearance.
- All the appointments are subject to State Security Agency (SSA) security screening.

Applications can be forwarded through one of the following options:

- **Post:** The Director: Human Resources Services, Eastern Cape Provincial Planning and Treasury, Private Bag x0029, Bhishe, 5605
- **Hand Delivery:** Human Resources Section, Provincial Planning and Treasury, Room No: 3052 3rd Floor: Tyamzashe Building, Bhishe

Failure to submit a comprehensive CV, qualifications and the signed Z83 form will result in the disqualification of the application from the process.

Enquiries can be directed to Ms A. Guga at 040-609 5801/ 5320

Closing Date: 28 JUNE 2013